

WISCONSIN'S HOMELESS MANAGEMENT INFORMATION SYSTEM GRANT COMPLIANCE REQUIREMENTS -- 2008-2009

CONTRACT LANGUAGE

In addition to the monthly reimbursement reports, the Contractor shall maintain an accurate record of clients served in Wisconsin's HMIS, Wisconsin ServicePoint (WISP). Data will be monitored on the 15th of each month for the prior month period. If the Contractor is found non-compliant more than 3 times during the contract year the contractor will not be eligible to apply for Bureau of Supportive Housing grants the following grant year. For further information see Wisconsin's Homeless Management Information System Grant Compliance Requirements.

DATA COLLECTION POLICY

Provider Agencies must collect a minimum of 90% of all HUD data elements for every client and all members of a client's household that the provider agency serves in the programs that are supported by the Wisconsin Department of Commerce's Supportive Housing Program, either from the Emergency Shelter Grant Program (ESG), the Transitional Housing Program (THP), or the Homeless Prevention Program (HPP). If the provider agency is found non-compliant more than 3 times during the contract year the provider agency will not be eligible to apply for Bureau of Supportive Housing grants the following grant year. All of the questions are required elements of the Emergency Shelter Grant Program and are components of the State's reporting requirement to HUD through IDIS.

It is a Client's decision about which information entered into the ServicePoint system shall be shared with other Provider Agencies.

HUD DATA ELEMENTS

- Client Full Name
- Client Social Security Number
- Client Birth date
- Client Gender
- Client Race/Ethnicity
- Whether or not Client has a disabling condition
- Whether or not Client has a disability
- Whether or not Client has a chronic substance abuse issue
- Whether or not Client is a victim of domestic violence
- Whether or not client has mental illness
- Whether or not client is a person with HIV/AIDS
- Whether or not Client is a veteran
- Whether or not Client is homeless
- Whether or not Client is chronically homeless
- The percentage of client's income compared to the local (County Median Income) CMI?
- Where did Client spend the night prior to receiving service
- How long did the client stay in the place where Client spent the night prior to receiving service
- Client zip code of place last resided for 90 days or more
- Type of Service (AIRS Taxonomy)
- Date of Service
- Source of Funding for Service

DEADLINES

Data must be fully entered and up-to-date for each month of the contract year. Data will be monitored on the 15th of each month for the prior month period.