

Reason for Credential: A person who holds a credential issued by the department as a certified commercial plumbing inspector may conduct inspections of public buildings and places of employment for the purpose of administering and enforcing the Plumbing Code in a certified municipality.

Requirements of Credential: A person who inspects public buildings and places of employment as a certified commercial plumbing inspector shall:

- Maintain a record of the inspections made including the date and the findings of the inspections;
- Provide a copy of the inspection report to the owner of the property or his or her agent; and
- Make available to the department upon request his or her inspection records.

A person who holds the credential shall carry on his or her person the credential issued by the department while performing or conducting the activity or activities permitted under the credential.

Education Hours Required to Renew: The renewal of a credential as a certified commercial plumbing inspector shall be contingent upon the inspector obtaining at least 24 hours of acceptable continuing education. Failure to fulfill continuing education obligations may delay renewal or necessitate reexamination. People unable to attend lectures or seminars may be able to obtain the necessary continuing education hours through correspondence courses. A person who holds a credential as a certified commercial plumbing inspector may apply to the department for waiver of the continuing education requirements on the grounds of prolonged illness or disability or similar circumstances. Each application for waiver shall be considered individually on its merits by the department.

APPLYING FOR COMMERCIAL PLUMBING INSPECTOR CREDENTIAL

A person may obtain a credential as a certified commercial plumbing inspector by one of the following methods:

Method 1 Taking and passing the commercial plumbing inspector examination.

Method 2 Having a current master plumber or journeyman plumber credential.

Apply for the credential by following the instructions for method 1 or method 2.

METHOD 1 - Examination

Examination: In order to obtain the credential, the applicant must obtain a score of at least 70% on an examination. The exam will cover chapters Comm 5, Wisconsin Administrative Code; and Comm 81-87, Wisconsin Administrative Code. This exam is open book. Copies of current Wisconsin Administrative Code books may be obtained from Document Sales @ (608) 266-3358 or @ (800) 362-7253.

You will need to have a working knowledge of the component manuals for the various POWTS. You will need to bring these to the exam site. These can also be purchased through Document Sales @ (608) 266-3358 or @ (800) 362-7253. The publication titles and numbers are as follows:

Form #	Document Title
SBD-10571-P	Holding Tank
SBD-10567-P	Conventional Soil Absorption
SBD-10573-P	Pressure Distribution
SBD-10572-P	Mound
SBD-10570-P	At-Grade
SBD-10656-P	Split Bed Recirculating Sand Filter System
SBD-10595-P	Single Pass Sand Filter
SBD-10628-P	Recirculating Sand Filter
SBD-10657-P	Drip-Line Effluent Dispersal
SBD-10705-P	In-Ground Soil Absorption
SBD-10691-P	Mound
SBD-10706-P	Pressure Distribution

Scheduling 2008 exams: S&B offers exams on Saturday once each month in 14 cities and on specific week days in 4 cities. To schedule an exam:

- Choose a city and put a check mark behind the date you would like to take the exam. Record a telephone number where you can be reached during the day in case that exam is filled.

- Submit the **fee and this application to the division at least 30 days in advance of the exam date chosen**. Keep a copy of this application for your records.
- If special accommodations are needed, contact Safety and Buildings, 608-261-8467, prior to submitting your application.
- You will receive a letter from S&B when division staff process your exam request. You will receive a second confirmation letter about a week before the exam date for those cities and dates that are shown below without a location noted.*

* The Department of Commerce, Safety and Buildings Division, is partnering with the state Office of State Employee Relations (OSER) to offer exams on the second Saturday of each month in 14 different cities. Exams follow the same rules as the exams proctored by Safety and Buildings staff. The specific exam location, which changes due to varying numbers of registrants, will be confirmed for attendees in a letter from OSER about one week before the exam. Contact OSER with any questions after receiving the final confirmation letter, by phone, 608-267-1013 or email wicertexams@wisconsin.gov.

Exam Name:	This is a 6-hour exam
COMMERCIAL PLUMBING INSPECTOR	

Daytime Phone Number:	
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Weekday Exams

Eau Claire - Ramada Center, 205 S. Barstow St., 715-835-6121
 August 20 September 17 October 15 November 19

Green Bay - Hotel Sierra, 333 Main St, 920-432-4555
 August 13 October 9

Madison - Quality Inn & Suites, 2969 Cahill Main, 608-274-7200
 December 3

Pewaukee - Waukesha County Technical College, 800 Main St, 262-695-3474
 September 10 October 22 November 11

Saturday Exams

Ashland - A letter confirming the date, time and specific location will be sent to you.*
 September 13 October 11 November 8 December 13

Eau Claire - A letter confirming the date, time and specific location will be sent to you.*
 September 13 October 11 November 8 December 13

Fond Du Lac - A letter confirming the date, time and specific location will be sent to you.*
 September 13 October 11 November 8 December 13

Green Bay - A letter confirming the date, time and specific location will be sent to you.*
 September 13 October 11 November 8 December 13

Kenosha - A letter confirming the date, time and specific location will be sent to you.*
 September 13 October 11 November 8 December 13

La Crosse - A letter confirming the date, time and specific location will be sent to you.*
 September 13 October 11 November 8 December 13

Madison - A letter confirming the date, time and specific location will be sent to you.*
 September 13 October 11 November 8 December 13

Milwaukee - A letter confirming the date, time and specific location will be sent to you.*
 September 13 October 11 November 8 December 13

Platteville - A letter confirming the date, time and specific location will be sent to you.*
 September 13 October 11 November 8 December 13

Rhineland - A letter confirming the date, time and specific location will be sent to you.*
 September 13 October 11 November 8 December 13

Rice Lake - A letter confirming the date, time and specific location will be sent to you.*
 September 13 October 11 November 8 December 13

Superior - A letter confirming the date, time and specific location will be sent to you.*
 September 13 October 11 November 8 December 13

Wausau - A letter confirming the date, time and specific location will be sent to you.*
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Wisconsin Rapids - A letter confirming the date, time and specific location will be sent to you.*

September 13 October 11 November 8 December 13

METHOD 2 - Holding a Master Plumber or Journeyman Plumber Credential

Attach a copy of your current master or journeyman plumbing license.

Fee Submitted (nonrefundable): \$ class code 7630

Make checks payable to: Department of Commerce (see table below). The credential will be effective for 4 years from June 30th.
Office location: 201 W. Washington Ave, Madison. Mailing address: PO Box 78780, Milwaukee, WI 53293-0780.

The fee for applying for the credential using method 2 is as specified in the following table:

Month Application is mailed	Fee	Month Application is mailed	Fee	Month Application is mailed	Fee
January	\$36.25	May	\$33.75	September	\$38.75
February	\$35.63	June	\$33.13	October	\$38.13
March	\$35.00	July	\$40.00	November	\$37.50
April	\$34.38	August	\$39.38	December	\$36.88